

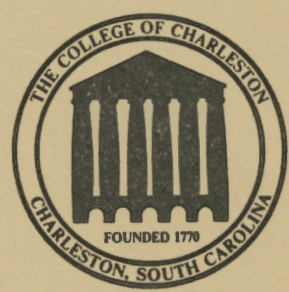
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**ANNUAL REPORT**  
**OF**  
**THE COLLEGE**  
**OF CHARLESTON**  
**TO THE**  
**GENERAL ASSEMBLY**

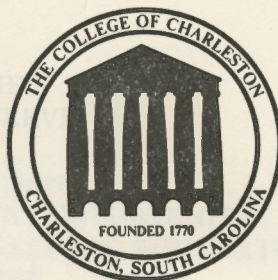
**JULY 1, 1973—JUNE 30, 1974**



**PRINTED UNDER THE DIRECTION OF THE**  
**STATE BUDGET AND CONTROL BOARD**

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**OF**  
**THE COLLEGE**  
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**GENERAL ASSEMBLY**

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## ADMINISTRATIVE OFFICERS

### PRESIDENT'S OFFICE

Theodore S. Stern	<i>President</i>
Thomas Hamby	<i>Executive Assistant</i>
Drayton Cooper	<i>Foundation Manager</i>
Charles Crosby	<i>Director of Computer Operations</i>
Alan LeForce	<i>Director of Athletics</i>
Jerry J. Nuss	<i>Director of Administrative Services</i>
Lucille Whipper	<i>Director of Affirmative Action Program</i>

### ACADEMIC AFFAIRS

C. Hilburn Womble	<i>Vice President Academic Affairs, Dean of College</i>
Richard Crosby	<i>Dean of Graduate Studies</i>
Eugene Foxworth	<i>Director Academic Planning and Program Funding</i>
George A. Haborak	<i>Assistant Dean of the College</i>
Ellis Hodgins	<i>Librarian</i>
Sallie T. Hydrick	<i>Registrar</i>
Norman Olsen	<i>Director of Summer School</i>
Thomas A. Palmer	<i>Dean of Community Services &amp; Continuing Education</i>

### STUDENT AFFAIRS

William Brinkley, Jr.	<i>Vice President for Student Affairs</i>
Fleetwood Albrecht	<i>Dir. Financial Aid and Veterans Affairs</i>
Boyce V. Cox, Jr.	<i>Dean of Students</i>
Frederick Daniels	<i>Dean of Admissions</i>
Herndon S. Hasty	<i>Director of Student Activities</i>
Dr. John E. Huss	<i>Campus Minister</i>
Ellenor Mahon	<i>Director of Counseling</i>
Mary E. Robinson	<i>Health Services</i>
Derk Van Raalte	<i>Director of Career Planning</i>

### ALUMNI AND COLLEGE RELATIONS

Willard A. Silcox	<i>Vice President for Alumni and College Relations</i>
Rachael Bethea	<i>Director of Alumni Relations</i>
Anthony J. Meyer	<i>Director of College Relations</i>



## BUSINESS AFFAIRS

J. Floyd Tyler	<i>Vice President for Business Affairs</i>
Joe Bolchoz	<i>Director of Accounting</i>
Ray C. Clark	<i>Director of Physical Plant</i>
Larry C. Davis	<i>Assistant to Vice President &amp; Property Manager</i>
Nicky Pappas	<i>Bursar</i>
Annie W. Patrick	<i>Director of Food Services</i>
John H. Vinson	<i>Director of Personnel</i>
Philip Whack	<i>Financial Aid Fiscal Officer</i>
Richard A. Wooden	<i>Director of Auxiliary Enterprises</i>

## INSTITUTIONAL RESEARCH

Vernon G. Rivers	<i>Vice President for Institutional Research</i>
Nancy H. Glass	<i>Statistician</i>
Edward M. Tracy, Jr.	<i>Internal Auditor</i>

## FISCAL YEAR 1973-1974 ORGANIZATION CHANGES

The following positions were established and filled:

Director of Affirmative Action Program  
Foundation Manager  
Dean of Graduate Instruction  
Director of Student Activities  
Campus Minister  
Director of Alumni Relations  
Director of College Relations  
Statistician

The following documents were published by the College:

College of Charleston *Bulletin of Information* (for Prospective Students)  
College of Charleston *Bulletin* (the College Course Catalog)  
College of Charleston *Student Handbook*  
College of Charleston *Graduate Programs in Elementary Education and Marine Biology*  
College of Charleston *Evening School Program*  
College of Charleston *Summer Program*  
College of Charleston *Directory* (Addresses and Telephone Numbers)  
Student Publications: *The Comet*; *The Meteor*; *The Phoenix*  
College of Charleston *Newsletter* (for the Alumni and Friends of the College)



COLLEGE OF CHARLESTON

STATE COLLEGE BOARD OF TRUSTEES

PRESIDENT

EXECUTIVE ASSISTANT

ADMINISTRATIVE SERVICES  
ATHLETICS  
COMPUTER OPERATIONS  
EQUAL EMPLOYMENT  
OPPORTUNITY PROGRAM  
COLLEGE OF CHARLESTON  
FOUNDATION

VICE PRESIDENT FOR  
ACADEMIC AFFAIRS

INSTRUCTION  
DEPARTMENTS

REGISTRATION

LIBRARY

COMMUNITY SERVICE  
AND CONTINUING  
EDUCATION

SUMMER SCHOOL

ACADEMIC PLANNING &  
PROGRAM FUNDING

GRADUATE PROGRAM

VICE PRESIDENT FOR  
STUDENT AFFAIRS

ADMISSIONS

STUDENT ACTIVITIES

COUNSELING

PLACEMENT

FINANCIAL ASSISTANCE  
VETERANS AFFAIRS

HEALTH SERVICES

CAMPUS MINISTER

VICE PRESIDENT FOR  
ALUMNI AND COLLEGE  
RELATIONS

ALUMNI RELATIONS

COLLEGE RELATIONS

VICE PRESIDENT FOR  
BUSINESS AFFAIRS

PERSONNEL

BURSAR

ACCOUNTING

PURCHASING

PHYSICAL PLANT

AUXILIARY SERVICES

PROPERTY MANAGER

VICE PRESIDENT FOR  
INSTITUTIONAL, RESEARCH

PLANNING

INFORMATION  
CENTER

INTERNAL AUDIT



## STATUTORY AUTHORITY

By Section 10 of Part III of an Act bearing Ratification No. 1050, enacted at the 1970 Session of the South Carolina General Assembly, approved by the Governor on April 2, 1970, the State of South Carolina acquired all property of the College of Charleston and assumed the operation of the College as a state-supported institution of higher learning, its governing board to be the State College Board of Trustees, created by Act No. 353 of 1969 (Trustees).

## THE BOARD OF TRUSTEES

The Board of Trustees of the College of Charleston is composed of sixteen members, appointed by the Governor of the State of South Carolina with the advice and consent of the South Carolina Senate. One member represents each of the sixteen judicial districts of the State.

### SOUTH CAROLINA STATE COLLEGE

#### BOARD OF TRUSTEES

F. Mitchell Johnson, *Chairman*

Fitz-John C. McMaster, *Vice-Chairman*

John M. Trask, Jr., *Secretary*

*Term Expiring June 30, 1975*

J. I. Washington, III, Orangeburg, S. C. ....	1st Judicial Circuit
Richard P. Moses, Sumter, S. C. ....	3rd Judicial Circuit
Joe E. Berry, Jr., Columbia, S. C. ....	5th Judicial Circuit
Ellen Carter Watson, Spartanburg, S. C. ....	7th Judicial Circuit
F. Mitchell Johnson, Charleston, S. C. ....	9th Judicial Circuit
John Kermit Addy, Lexington, S. C. ....	11th Judicial Circuit
John E. Johnston, Jr., Greenville, S. C. ....	13th Judicial Circuit
D. Walter Green, Jr., Conway, S. C. ....	15th Judicial Circuit

*Term Expiring June 30, 1977*

C. Calhoun Leon, Barnwell, S. C. ....	2nd Judicial Circuit
Allard A. Allston, Darlington, S. C. ....	4th Judicial Circuit
Fitz-John Creighton McMaster, Winnsboro, S. C. ....	6th Judicial Circuit
Caroline Beaver, Greenwood, S. C. ....	8th Judicial Circuit
Sara V. Liverance, Anderson, S. C. ....	10th Judicial Circuit
James A. Rogers, Florence, S. C. ....	12th Judicial Circuit
John M. Trask, Jr., Beaufort, S. C. ....	14th Judicial Circuit
Eleanora R. Richardson, Union, S. C. ....	16th Judicial Circuit



## PURPOSE

Until July 1, 1970, Charleston was without a state-supported, general purpose college open to students of both sexes. The purpose of the College of Charleston is to bring a varied and well balanced higher education program within the reach of all qualified students in the region and the state. Although every county in the state is represented in its student body, the great majority are from the commuting area. Its purpose as an institution as a general purpose college is to provide an expanded range and quality of academic programs, at a cost corresponding to that of other state-supported colleges.

The program of the College will continue to be oriented to instruction in the Arts and Sciences on the undergraduate level. Postgraduate programs will be restricted to the Master's degree level and limited to carefully chosen and developed fields of local need. The College participates in graduate instruction planned by the Charleston Consortium and as authorized by the Commission on Higher Education.

In the past, without the existence of a state-supported institution, seventy percent of the high school graduates of the Charleston area terminated their formal education. If one compared the South Carolina ratio of college freshmen to high school graduates with other states in 1968, a very substantial educational lag became evident: the ratio for South Carolina was 39%, as compared to the southern states average of 52% and the national average of 57%. It is one of the purposes of the College to narrow and ultimately close the educational gap for the Charleston and low country area.

Our enrollment growth in the past four years provides a measure of the success we have had in this massive undertaking. And our continued status as the fastest growing South Carolina college in a time when many colleges are dealing with decreases in enrollment indicates that the College still does not have all the facilities and resources necessary to serve all the low country citizens who want the educational opportunity.

In summary, the College's objectives are as follows:

1. Provide the low country with higher education facilities and expanded curricula, including needed Master's level programs at a cost that will increase the number and accessibility of educational opportunities available to all;



2. Provide instruction that will complement and support the educational program of the existing state-supported institutions;
3. Meet the educational needs of the adult community, local commerce and industry.

At its bi-monthly meeting held in Florence, S. C. on Wednesday, January 16, 1974, The State College Board of Trustees, approved the following *Statement of Purpose* for the College of Charleston:

"As a General Purpose College:

To provide a comprehensive program in the arts and sciences, and such complementary programs as education and business administration, leading to the baccalaureate degree for students whose prior academic training and performance indicate the potential for success at the College of Charleston.

To provide programs leading to the Master's degree which are consistent with the geographical location and the resources of the College of Charleston and the needs of the state and the community.

To provide a comprehensive program of continuing education and cultural, social and recreational services for residents of the low country and the state, insofar as these services are consistent with the College's primary academic purpose.

To afford to the state and the community the advantages and benefits of the professional expertise of its faculty to the extent feasible and appropriate to an institution of higher learning.

To encourage research and insofar as possible to provide an environment within which faculty members may make a contribution to the search for knowledge."

## HISTORY

The College is located in historic Charleston and began its corporate existence March 19, 1785, although, in fact, the College had been founded fifteen years earlier in 1770.

Classes at the newly established College of Charleston began July 3, 1785. In 1794, the first degrees were conferred.

In 1837, the College of Charleston formally became the first municipal college in the United States. It is the twelfth oldest college in America and the oldest college south of Virginia.



The College of Charleston became a coeducational institution in 1918.

The College is rich in tradition and history, and its graduates enjoy national prestige in countless areas of public life. Among its alumni, the College of Charleston lists men of letters such as Edward McCrady, James DeBow, Paul Hamilton Hayne, and Ludwig Lewisohn. Other alumni well-known in public life have been Frank Blair, network news commentator; the late Congressman, L. Mendel Rivers, Chairman of the Armed Services Committee; Joseph Earl Jacobs, Ambassador; Paul Ehrman Scherer, Prominent Theologian; Josephine Lyons Scott Pinckney, Authoress; Burnet Rhett Maybank, Mayor of Charleston, Governor of South Carolina, and United States Senator from South Carolina; John C. Fremont, Explorer and Candidate for the Presidency; Herbert Ravenel Sass, Author; William Steen Gaud, Executive Vice President, International Finance Corporation; Dr. Webb Edward Haymaker, Senior Scientist and Director, Life Sciences, NASA, and Neuropathologist with the Armed Forces; Frances Ravenel Smythe Edmunds, Preservationist; Edward Lawrence Powers, Zoologist and Geneticist; Albert Simons, Architect and Author; Wendell M. Levi, Attorney, Author, Ornithologist, and Horticulturist; the late Forsythe Sherfessee, Forester and Financial Advisor to the Chinese Government; and the late Ferdinand Augustus Silcox, Chief Forester of the United States.

On July 1, 1970, the College of Charleston became part of the higher education system of the state of South Carolina and has entered into a new phase of history, a phase in which its growth has been far more rapid than any experienced in the past. As a State Agency, the College has expanded and provided new majors and course offerings to better serve the students, the community and the state.

On May 14, 1974, the College conferred 86 Bachelor of Arts, 86 Bachelor of Science, and 7 Masters of Education degrees. The undergraduate class of 1974 was the first class to have spent all four years at the state-supported College of Charleston. Since the fall of their freshmen year, the student body has grown from 643 full time and 397 part time students to 2,261 full-time and 1,031 part-time students in the fall of their senior year. The Campus has grown from approximately 7 acres to currently over 21 acres.

The College's accreditation was reaffirmed in 1965.

The College of Charleston is an equal employment opportunity institution.



## ACADEMIC AFFAIRS

### *Faculty*

For the academic year 1973-74, the faculty of the College of Charleston numbered 114 full-time members. With the additional contribution of part-time faculty, its full-time equivalent faculty came to a total of 141.1. The faculty-student ratio for the Fall semester was 1:19.6. Of full-time faculty, 75% held terminal degrees.

### *Courses of Study*

A new major program of concentration was instituted in Geology, as was an interdisciplinary program in Urban Studies. Existing programs of instruction were also strengthened. Major programs leading to the degrees of Bachelor of Arts and Bachelor of Science are offered in the following fields: biology, business administration, chemistry, classics, economics, elementary and secondary education, English, fine arts, French, geology, German, history, mathematics, philosophy, physics, political science, psychology, sociology, and urban studies.

During 1973-74 the graduate program was expanded by the addition of a Master of Science degree in Marine Biology. The facilities and faculties of the College of Charleston, The Citadel, the Baptist College at Charleston, the Medical University of South Carolina and the South Carolina Wildlife and Marine Resources Department are concertedly utilized.

The Master of Education program in Elementary Education continued to grow, and twelve degrees were awarded during the second year of the program.

The administration of Graduate Instruction was strengthened by the appointment of a graduate dean, a graduate faculty and a graduate council.

### *Special Instructional Activities*

In 1973-1974 the College of Charleston conducted a twelve-month program for 110 high school dropouts in conjunction with the Neighborhood Youth Corps. In the Career Opportunity Program, conducted by the College, under a letter of agreement with the Charleston County School Board which terminates in June 1975, 37 elementary school aides received training of 10 college courses each. The New Careers Program offered remedial courses to 38 students and college courses to 50 students through an agreement, renewable each June, with the City of Charleston. These programs all involve people who are currently employed and who want to improve their academic skills in order to advance.



Vietnam-era veterans were offered a series of 8-week remedial sessions designed to prepare them for postsecondary education. This HEW program, Upward Bound for Veterans had 156 participants. At the end of fiscal 1974 the program was discontinued and this service to veterans was replaced by the College-directed "Veterans Instruction Program."

The high school level Upward Bound Program, designed to assist students from low income families improve their capabilities and to encourage them to seek admittance to college, will be continued in fiscal 1975. During the 1973-74 fiscal year 60 students were involved. Of those who were graduating seniors, approximately 20 were accepted into a college of their choice.

The Pre-Release Education Program (PREP) is sponsored by the Veterans Administration. In fiscal 1974, the program was expanded to serve (in addition to the Charleston Air Force Base) the Naval Base, the Naval Weapons Station, and Fort Stewart (Georgia). Approximately 545 servicemen participated in this program, and approximately 50 received their high school diplomas. The College expects that its involvement in PREP will be further expanded in 1975.

## LIBRARY

Fiscal Year 1973-74 saw continued development and expansion of the College's Library Programs with ground breaking for additions to the Robert Scott Small Library in late March. With the completion of these two wings, scheduled for summer of 1975, the Library will add approximately 39,000 square feet, doubling its current volume and seating capacity. This will enable the Library to offer seating to over 1,000 students and volume capacity of over 300,000, including microforms. Also included will be enclosed typing carrels and additional work and office space for technical processing as well as an expanded rare book room.

The Library Orientation Course has proven most successful with 1,028 students completing the course. The Library has received inquiries and requests for the handbook and course-related materials from across the country.

The demands for materials and services continued to increase at dramatic rates during Fiscal Year 1973-74.

### *Use of Materials and Services*

1. The circulation of all library materials increased by 69%.
2. Reference inquiries increased by 200%.



3. Interlibrary loans increased by 39%.
4. Use of reserve materials increased by 40%.
5. Number of people using the Library increased by 54%.

*To Help Meet These Needs, the Library:*

1. Added 140 titles to the periodical collection.
  - a. Subscriptions held July 1, 1973 ..... 1,259
  - b. Subscriptions added FY 1973-74 ..... 140
  - c. Total subscriptions July 1, 1974 ..... 1,399
2. Added 28,753 volumes to the book collection.
  - a. Volumes held as of July 1, 1973 ..... 105,585
  - b. Volumes added FY 1973-74 ..... 28,753
  - c. Total Volumes as of July 1, 1974 ..... 134,338

3. Acquired complete files on microfilm of the *London Times* and the *Wall Street Journal*.

The Towell Learning Resources Center completed its first full year of operation with marked success and has become an integral part of the total instructional program. Remedial and self-instructional programs have been produced in conjunction with prescribed courses and with the cooperation of various departments. An instructional handbook detailing resources, services and procedures has been prepared for distribution to the faculty. In addition to general audiovisual support for the total faculty, the Learning Resources Center continues to function on a laboratory basis for the Language and Fine Arts Departments.

Considerable audiovisual material has been acquired or produced and the collection now includes the following:

Videotapes .....	162
Audiotapes .....	2,373
Sound/Slide Programs .....	19
Films (16mm, etc.) .....	45
Print .....	6
Workbook/Audiotape Programs .....	4
Total .....	2,609



The collection also includes over 1,000 catalogs and indexes of educational materials in audiovisual format.

The cooperative Library program at Fort Johnson involving the College and the South Carolina Wildlife Resources Commission has proven most successful. Much progress has been made in coordinating the development of both collections with the eventual objective of merging the two into a collection fully supportive of graduate research in the marine sciences.

### *Summer Session*

The College of Charleston conducts two summer terms of five weeks each, offering a wide range of required and elective courses drawn from each department of the College.

Enrollment in the summer program has grown annually since 1950, at which time approximately 188 students were enrolled in each summer session. A total of 1,258 students completed courses during the first summer session 1973-74, an increase of 256 over the figure for first session 1972-73. Students may earn six semester hours of credit in each session, or, if enrolled in a Laboratory or Library course, they may earn as many as seven hours of credit.

Enrollment in the summer session continues to grow as the base of full-time students increases at the College. Incoming freshmen are encouraged to attend summer sessions to get a head start in their academic programs. During the summer of 1973-74, high school students in the Upward Bound Program were admitted to regular courses on a limited basis for the first time. All students of the College and qualified students from other institutions are eligible to attend the summer sessions of the College of Charleston.

### *Evening Program*

The College of Charleston conducts an Evening Program during each regular academic semester and, in addition, a ten-week summer Evening semester. A wide variety of lower and upper level courses are offered in most disciplines.

The Evening Program of the College of Charleston has been widely accepted by the community. Enrollment increased in 1973-74 by 30% over that of 1972-1973; at the same time the average course load taken by Evening students rose from 1.2 courses per student to 1.6 courses per student.



## STUDENT SERVICES

### *Financial Aid and Veteran Affairs*

The College participates in the Financial Assistance Programs of the Higher Education Act, which includes loans, grants, and campus work-study.

In addition, a number of endowed scholarships are awarded by the College using both academic achievement and financial need as criteria.

For the fall of 1973, 775 applications were processed for financial assistance. The following is a brief statistical report:

Number of applications for financial assistance . . . . .	775
Number of students receiving aid from federally funded programs . . . . .	613
Number of students receiving aid from Foundation funds . . . . .	220
Number of students receiving outside support . . . . .	71
Total funds disbursed in all programs . . . . .	\$448,328

The College of Charleston Foundation continues to substantially support the Financial Assistance Program in addition to its breadth of support for a variety of special programs and greater assistance to all students.

The enrollment of veterans again increased over that of the preceding year. In the fall of 1972, there were 182 veterans; and in the fall of 1973, the enrollment of veterans reached 362.

### *Security*

The Security Division has been established to provide for the health, safety and welfare of students, faculty, and staff. Service to the individual and to the College in general is their continuing goal. This service is provided through protection, preventive measures, enforcement of rules, regulations and laws, and traffic regulation and supervision on College property. Bicycle registration is required by the city of Charleston and these registration forms are available in the Security Office. The Security Office also handles automobile registration and issuing of identification cards. The Security Officer is an appointed constable commissioned by the Governor of South Carolina.

### *Residence Halls*

During 1973-1974, the College was able to provide dormitory space for 150 men and 297 women. The limited number of rooms



that the College normally had available were occupied by two or more students.

The College furnishes a bed with mattress (twin size beds), a chest of drawers, a desk and a chair. Students may provide draperies or additional decorations. Each dormitory has a telephone and students are allowed to make campus, local, and collect long-distance calls. Long distance calls can also be received. Cost of the telephone is included in the posted room rates.

Residence Hall Counselors and staff plan and maintain an active residence hall program and conduct periodic inspections of rooms for sanitary and safety conditions, unauthorized property, and damages to property in order to properly maintain College facilities and to help make dormitory life pleasant and conducive to study.

### *Student Health Service*

The College of Charleston provides an on-campus Health Service to promote and maintain optimum health of students while attending the College. The facility provides routine office care and the services of a physician and a nurse at no charge to the student.

The College does not employ a full-time physician although the Health Service Nurse is a full-time employee. The services of two physicians are contracted to provide medical care through the Student Health Office for the College.

A total of 2,850 patient visits were made to the Student Health Office during the year 1973-1974 compared with 1,465 patient visits during the preceding year.

### *Campus Minister*

To coordinate an additional source of guidance and counseling and to minister to pastoral concerns, Dr. John E. Huss was appointed by the President to be the Campus Minister for the College. Dr. Huss serves as the coordinator for various denominational representatives appointed by their churches to work with the students at the College.

### *Counseling*

Students may come to the Counseling Office at any time for confidential help with a wide variety of problems. These include choosing a major field, career problems, academic or study problems or counseling for personal problems. Individual testing for ability, aptitude, personality, and interest is also available in a confidential setting.



New students are counseled on minimum degree requirements, major fields of study, and are helped to select appropriate courses and prepare a class schedule.

Placement tests are given in foreign languages and mathematics. New students are also seen prior to registration for the second semester. The office of Counseling is quite active in vocational counseling. The office continues to administer a number of testing program such as the College Level Examination Program Test, the Institutional Scholastic Aptitude Test, and other tests as an adjunct to the counseling function.

### *Placement*

The Placement Office is a centralized operation responsible for placement activities for all its students and alumni. The primary function of the Placement Office is to assist graduates in securing suitable employment; it does not place candidates, but assists them in securing employment.

During 1973-1974, 126 seniors registered in the Placement Office. Forty-five major employers utilized the services of the office, and approximately 458 interviews were arranged for the students. During the spring semester, the office began contacting rising seniors in order to acquaint them with the services of this office and to offer the opportunity of registration.

### *Learning Resources Center*

The Learning Resources Center houses an organized and readily accessible collection of nonprint materials needed to meet institutional, instructional and individual needs of students and faculty. A qualified staff involved in serving the needs of the College is available to provide professional help in photographic, graphic, television, audio production, and consultation work.

Special programs covering fundamental courses in mathematics, English and reading skills are provided on open shelves on the main floor of the center. Audio programs including required and supplemental language tapes are available at the materials control desk. The Center periodically receives "Vital History Cassettes," a series of audio cassettes concerning national and international issues, and upon request, the Center will tape presentations by faculty and guest lecturers where approval is granted. In addition, a maintenance service for minor repair work is provided as well as an equipment support service for loan of audiovisual equipment to individuals for classroom support.



### *Bookstore*

The College of Charleston Bookstore, located on campus, exists primarily to provide textbooks to students at the College and maintain a constant source of recommended reference books. The Bookstore also sells supplies and gift items.

A textbook list is available in the Bookstore and gives a complete list of textbooks required or recommended by professors. During rush days the Bookstore remains open as long as there are customers to serve. Hours of operation are also expanded at the beginning of each semester to enable Evening Students to purchase books. Students are provided books and supplies at 10% discount. The Bookstore is operated as an Auxiliary Service and no state funds are used in its operation. The operation is self-sufficient and all profits that accrue are transmitted to the scholarship funds of the College for the benefit of its students.

### *Food Service*

The College food service is located in a cafeteria in the Craig Union Building. The College takes pride in the quality and variety of food provided. Students contracted for a "Standard Board Plan" (19 meals per week). Other students elected to buy meal coupons at a reduced rate or pay for their meals on a cash basis.

To further complement the food service program and further serve the commuting students, two snack bars are maintained on the second floor of the Craig Union Building. A variety of vending machines are also located at convenient locations across campus.

### *Admissions*

Applications for the fall semester of 1973 showed an increase of 11% over Fall 1972; and in the fall of 1973, a total of 1,210 new students were enrolled compared with 946 new students in the fall of 1972.

Of the 1,723 students who applied for admission to the College, 1,599 were accepted, 118 rejected, and 46 withdrew their applications before an admission decision was made.

## STUDENT ACTIVITIES

Students are urged to become involved in the variety of activities and organizations at the College. Students have taken advantage of the opportunity to participate in dramatics, music, debates and discussions. This year student organizations have again been very active. Seven new groups were organized and chartered on campus



during the year: Fraternities—Kappa Alpha, Kappa Alpha Psi, Alpha Phi Alpha; Sororities—Alpha Kappa Alpha, Delta Sigma Theta; Other—Religious Activities Council, and Students' International Meditation Society. These new organizations give the College a total of 36 active groups on campus as well as the Student Government Association (see below).

Members of the Faculty, appointed by the College administrators, act as advisers to various groups. The Director of Student Activities is responsible for coordinating the scheduling of the activities of the organizations, providing advice and guidance on budgetary and monetary matters, and assisting all advisers and all groups in interpreting nonacademic College policy.

The Student Government Association and the other groups are listed and described below, an (\*) indicates that the activity was new in Fiscal 1974.

#### *Student Government Association*

Each student who enrolls at the College automatically becomes a member of the Student Government Association. The organization is based on mutual cooperation between students, faculty and administration. The Student Government Association is made up of a legislative council in which elected class representatives participate, an executive board composed of student body officers, and a judicial branch. Only the representatives of these three branches are voting members of the SGA. The Student Government Association promotes activities on campus and cooperates in building a better College.

### HONORARY SOCIETIES

*Sigma Alpha Phi*—Sigma Alpha Phi is the College of Charleston's honorary scholastic society. Its aim is to promote academic excellence among students. Eligibility for membership is limited to those juniors and seniors who lead their classes in scholarship.

*Alpha Kappa Gamma*—Alpha Kappa Gamma is an honorary society for students. It is an organization whose main purpose is recognition of service to the College of Charleston. It is composed of outstanding leaders on campus.

### FRATERNITIES

*Interfraternity Council*—The Interfraternity Council is made up of two representatives from each of the nationally recognized fraternities on campus. It coordinates and supervises activities of the



member fraternities. During the rush season it schedules parties, sets up rush rules, and it rules in disputes in accordance with these regulations.

*Alpha Tau Omega*—Founded as a national fraternity in 1865; the College of Charleston chapter, Beta Xi, was established in 1889. The chapter house is at 105 Wentworth St.

*Kappa Sigma*—Founded as a national fraternity in 1869, this chapter of the national fraternity was installed at the College of Charleston in 1970. Its address is 103 Wentworth St.

*Pi Kappa Phi*—This national fraternity was founded at the College of Charleston in 1904. This chapter is the Alpha Chapter. Their house is located at 27 George Street.

\**Kappa Alpha Psi*—This national fraternity was founded in 1911 at Indiana University and obtained their charter in 1974 at the College of Charleston.

*Sigma Nu*—Founded as a national fraternity in 1869, Sigma Nu is presently in the process of establishing a charter at the College of Charleston. Their house is located at 43 Coming St.

\**Kappa Alpha*—This national fraternity was founded in 1865 and was rechartered at the College of Charleston on April 27, 1974. Their house is located at 99 Wentworth St.

\**Alpha Phi Alpha*—Alpha Phi Alpha is currently in the process of establishing a colony at the College of Charleston.

## SORORITIES

*Panhellenic Council*—The Panhellenic Council is composed of three delegates from each sorority and its main purpose is to maintain on a high plane fraternity life and interfraternity relations at the College of Charleston. Its rules are governed by the National Panhellenic Manual of Information for College Panhellenics.

*Chi Omega*—Founded as a national fraternity in 1895, the College of Charleston Chapter, Zeta Gamma, was established in 1928. Their house is located at 38 Coming Street.

*Delta Delta Delta*—Founded as a national sorority in 1888. Alpha Nu, the chapter at the College of Charleston, was established in 1931. The chapter's house is located at 36 Coming St.

*Phi Mu*—Founded as a national sorority in 1852, the College of Charleston Chapter, Alpha Kappa, was established in 1939. The chapter's rooms are located at 32 Coming St.



*Zeta Tau Alpha*—Founded as a national fraternity in 1898, the College of Charleston Chapter, ETA LAMBDA, was established in 1972. The chapter is located at 34 Coming St.

\**Delta Sigma Theta*—Established nationally in 1913, the College of Charleston Chapter of Delta Sigma Theta was chartered in 1974. Their house is located at 28 Coming St.

\**Alpha Kappa Alpha*—Founded nationally in 1908, Alpha Kappa Alpha is currently in the process of establishing a colony at the College of Charleston.

## STUDENT PUBLICATIONS

*The Comet*—The College of Charleston yearbook is known as the COMET. Its editors are selected by the Publications Board and the staff is selected by the faculty advisor and the editors. The Comet first appeared on campus in the early twenties.

*The Meteor*—The METEOR is the student newspaper which acts as the news and editorial voice of the student body. Its editor is selected by the Publications Board. It appeared on campus in 1936.

*The Phoenix*—The literary magazine of the College is known as the PHOENIX. It publishes students' writing—both poetry and prose. Writers are encouraged to contribute and the editor is selected by the Publications Board.

*Publications Board*—This group is composed of the Editor; Business Manager, and Faculty Advisor of each student publication as well as the Dean of Students. The purpose of this committee is to serve in an advisory capacity regarding fiscal and other relevant matters pertaining to student publications. Editors of the respective publications are nominated by this committee.

## CLUBS AND ORGANIZATIONS

*Chresthomathic Literary Society*—This organization is the oldest literary society of continuous existence in the South. It was founded in 1848. Topics of current interest as well as literary and intellectual interest provide stimulation as well as an interchange of ideas among its members.

*Dramatic Club*—Membership in the Dramatic Club is open to all students interested in any phase of dramatic endeavor. Production casts are decided upon at opening try-outs with members of the student body eligible to participate. No previous experience in drama is required.



*The Natural History Society*—The Natural History Society was originally in existence in the early 1900's, but was formally re-organized as a group in 1970. Regular meetings, guest speakers, and field trips constitute the regular program of activities. It is open to all interested College of Charleston students.

*Afro-American Society*—The objective of the Afro-American Society is to promote interest in Afro-American affairs and to help College of Charleston students become aware of black contributions in the development of American culture. All interested students are welcome.

*Circlek*—This organization was formed to promote high standards of leadership, scholarship and service to the College as well as to the Charleston community. It belongs to the Circle K International and is sponsored by the Charleston Club of Kiwanis International.

*Young Democrats*—This organization was formed to promote interest in the Democratic Party among College of Charleston students. All interested students may join.

*The C. of C. Republicans*—This organization is designed to promote interest in the Republican Party and is open to all interested students.

*The Concert Choir*—Membership in the Concert Choir is open to all students at the College of Charleston. One hour credit per semester may be earned for participation. It provides various programs throughout the academic year, and rehearsal time is 2:00 P. M., every Monday, Wednesday, and Friday. All interested students should contact Dr. Oplinger of the Fine Arts Department.

*\*Religious Activities Council*—The Religious Activities Council is active on campus, representing a broad range of religious interests. Those students interested in joining, formulating, or reviving organizations of a religious nature are asked to see the campus minister at 67 George St.

*Equestrian Club*—The Equestrian Club was formed in 1972 to teach fundamental skills in the art of English style and Western horseback riding and to help form a riding team to engage in intramural competition and to represent the College in horse shows and intercollegiate events. Membership is open to all students and riding provisions are offered at a nominal fee.

*\*Student's International Meditation Society*—The Students International Meditation Society was formed in 1973 to practice and further increase knowledge about Transcendental Meditation, a learned technique of deep rest for increasing creative intelligence in



life. Membership is open to students and faculty who are interested in Transcendental Meditation.

*Chess Club*—The College of Charleston Chess Club was organized in 1972 for the purpose of providing a medium for interested students and faculty to learn the fine points of chess, to play chess on a regular basis, and to encourage participation in chess as a skilled activity. The Club conducts chess tournaments periodically for interested students and faculty.

*Scuba Club*—The College of Charleston Scuba Club is a newly formed club open to all interested students for the purpose of promoting interest encouraging participation in skin and scuba diving for scientific and recreational purposes. Provisions are made for scuba certification as only nationally certified divers will be allowed to participate in activities requiring scuba equipment.

*The Philosophy Club*—The Philosophy Club was founded in 1973 with its purpose being to function as a vehicle for increasing social and intellectual communication among philosophy majors and actively seeking the promotion of philosophy among the college community. Membership is open to philosophy majors.

*The Political Science Club*—The Political Science Club was formed in 1972 and is open to Political Science majors. The purpose of the club is to promote interest in the principles, processes, structure and functions of the national government.

## ADMINISTRATIVE SERVICES

### *Parking*

On-campus parking is limited. There are less than 300 spaces available. A charge is assessed to students, faculty and staff for on-campus parking. The Mayor and City Council of Charleston have continued their generous assistance and full cooperation by making available approximately 500 off-campus parking spaces, without charge, between 6:00 a. m. and 6:00 p. m. at the Municipal Auditorium. As a service to the College community and as a security measure, a shuttle bus service is provided to transfer College personnel from the off-campus parking facility to the campus—a distance of about six city blocks. The College community is utilizing this service extensively.

### *Copy Center*

The Copy Center was relocated to 480 E. Bay Street and enlarged. It provides for the immediate needs of multiple copy requirements for various academic and staff departments. Another employee



has been hired to help operate the equipment, an offset duplicator, photo platemaker and folder. This service provides a faster and less costly finished product not available through office copy machines.

#### *Mail Service*

Mail volume again almost doubled over the previous year. A mail delivery bicycle was procured to expedite the delivery of U. S. mail and intracampus mail.

#### *Telephone Service*

The growth of the College necessitated expanded telephone service. Three full time, and one training operator, supplemented by work-study students now keep the switchboard open at all hours. The telephone company started installation of a new PBX system, Model 812, to be located at 45 Coming Street with a completion date of September, 1974.

#### *Duplicating Center*

Plans were initiated to establish a Duplicating Center and a Typing Pool to meet the additional secretarial and duplicating services required with the expansion of the College. The Center is due to begin operations prior to the 1974 fall term.

#### *Security*

Continued expansion of the Physical Plant and increased enrollment necessitated enlargement of the Security Department to provide adequate safeguarding of personnel and property. Security requirements of 24 hours a day, 7 days a week are provided. An additional four security officers were employed during the year bringing the total up to sixteen officers.

A radio station was installed with a 90 foot outside antenna to complete an adequate communication system for the Security Department.

### ATHLETICS

The College of Charleston's commitment to intercollegiate athletics continued to grow. There were four coaches involved in the rapidly growing athletic programs of basketball, golf, tennis and sailing.

The sailing and golf programs received cooperation from the Charleston Municipal Marina and Snee Farm Country Club, respectively. A big boost to the tennis program was the construction of six new tennis courts located just behind the gymnasium.



Again, the gymnasium, which was used for physical education classes, men's basketball, women's basketball and intramural sports, proved to be completely insufficient and outmoded. This facility, built in 1938, fell short of serving the needs of a student body which has increased in size six times since 1969. The building was also very inadequate for the rapidly growing basketball program.

Basketball, golf, sailing, and tennis teams participated in full intercollegiate schedules. These schedules consisted of NAIA and NCAA schools from different parts of the country.

The Intramural sports included basketball, softball, track and field, volleyball, Ping-Pong, tennis, surfing, badminton, bowling, golf, swimming, and cross country track.

Limited scholarship funds for athletes were provided by the College of Charleston Foundation. A Faculty Committee on Athletics dealt with academic policy matters related to the development of the program.

### COMPUTER OPERATIONS

The College obtains its data processing requirements on an annual contract basis from a commercial computer service organization and on a cooperative arrangement basis from the Medical University of South Carolina. Development of a Registration and Student Records system using the computer facilities of the Medical University will be implemented during the summer of 1975. The link will find more widespread uses as other systems are implemented at the central computer site.

A position of data entry operator was created to handle the dramatically increasing volume of student records' input.

### EQUAL EMPLOYMENT OPPORTUNITY PROGRAM

The College has established an Affirmative Action Program as defined by Executive Order 11246. The administrative officer of this program serves as an assistant to the President.

During the past year, our Affirmative Action Program was developed and submitted to the South Carolina Human Affairs Commission and was approved. This program reaffirms the College's Equal Employment Opportunity Policy and outlines the steps to be taken and the officials responsible for the implementation of this policy. The College's Affirmative Action Program was the first plan to be accepted by the South Carolina Human Affairs Commission for an institution of higher education.



Quarterly reports on the progress of the Affirmative Action Program were submitted to the Commission. One outstanding provision of the AAP was the development and implementation of a training program to provide opportunities for upward mobility for college employees.

### COLLEGE OF CHARLESTON FOUNDATION

The College of Charleston Foundation was organized in July 1970 as a nonprofit corporation to operate on behalf of the College. The principal function of the Foundation has been divided into four basic areas of service to the College, these areas are; scholarship aid, student activities, faculty enrichment and community services.

During Fiscal 1974 the Foundation distributed nearly \$100,000 in scholarship funds to students at the College. The Foundation also underwrites the College's intercollegiate program and a number of faculty members were assisted in various research projects. Perhaps the most visible aspect of the Foundation's work is the acquisition of real estate in support of the College's long-range Capital Improvement Program.

Funds for the College of Charleston Foundation are solicited from alumni, business and industry, private individuals and other foundations. Two major drives are held annually, the Alumni Roll Call and the College Partnership Fund. Together these drives netted over \$91,000 in contributions during Fiscal 1974. In addition, the Foundation administers the General Endowment and Scholarship Endowment Funds for the College of Charleston. During Fiscal 1974, plans were laid to begin a major emphasis on deferred gifts and bequests to the Foundation during Fiscal 1975.

The College of Charleston Foundation is administered by a Board of Directors who meet annually each fall. The Executive Committee of the Foundation meets periodically to review the work of the Foundation. The day-to-day operation of the Foundation is administered by the manager who serves on the staff of the College President.

### PHYSICAL FACILITIES

The College of Charleston's main campus comprises approximately five city blocks bounded by Calhoun, St. Philip, Wentworth and Coming Streets. The buildings consist of the Administration Building, Learning Resources Center, Classroom Facility, Library, Central Energy Facility, Bookstore, Science Center, Auditorium, Cafeteria, Men's and Women's Residence Halls, President's Resi-



dence, Student Health Center, Residences Converted to Faculty and Administrative Offices, Gymnasium, Physical Plant Repair Shops and Warehouse. The College also operates an undergraduate marine science laboratory on James Island at Fort Johnson. Additional classrooms, laboratories, faculty and administrative offices have to be rented until the Capital Improvement Program catches up with the enrollment. Several buildings are under design or construction but the pace has been slow. All are needed now and more will be needed in the future to convert this campus into a modern complex to support the enrollment growth and serve the educational needs of the region and the state.

### CAPITAL IMPROVEMENTS

Recognizing the limitations of the physical facilities, a Master Physical Development Study has been made and a Capital Improvement Plan published.

The plan provides for the expansion of the College at its present location. The existing buildings will be brought to their maximum potential through rehabilitation and new buildings will be built for required academic and student facilities through a phased land acquisition program. An urban campus of approximately seven city blocks will be created. The new facilities are planned to make maximum use of the available land while enhancing the character of the existing campus and creating a learning atmosphere to support the educational, architectural and aesthetic appointments historically associated with its campus. The new designs complement the historic buildings in surface material, façade design and size. In its responsibility of area preservation, the College is careful to maintain and emphasize its unique spirit and its proud heritage.

#### *New Construction—Completed*

This year construction was completed on the following four structures:

##### *Burnet Rhett Maybank Hall*

This three story 42,900 sq. ft. classroom facility provides 35 classrooms and 30 faculty offices. The contract was awarded to Ruscon Construction Company on April 27, 1972. Construction began May 22, 1972 and was completed January 1974. The Charleston architectural firm of Cummings and McCrady designed the building. Total budget was \$1,873,000. The structure is named for the late Senator Burnet Rhett Maybank who graduated from the College in 1919. He served as Mayor of Charleston from 1931 to 1939 and was elected Governor



of South Carolina. In 1941 he went to the U. S. Senate to fill the unexpired term of James F. Byrnes who left to take a seat in the U. S. Supreme Court.

#### *Central Energy Facility*

This one story 5,476 sq. ft. building provides centralized utility distribution and control systems for greater economy and efficiency. The contract was awarded to Ruscon Construction Company on May 4, 1972, construction began on May 22, 1972 and was completed on August 27, 1973. Geiger, McElveen and Kennedy, Columbia architects designed the building. The total budget was \$1,700,000.

#### *Women's Residence Hall*

This four story 28,555 sq. ft. residence hall addition is connected to the existing dormitory by a central pavilion and provides 103 beds for residents. Bid opening was July 19, 1972. The contract was awarded to Construction Service Company and construction was completed August 27, 1973. Geiger, McElveen and Kennedy, Columbia architects designed the building. Total budget was \$1,100,000. The women's residence hall was named for M. Rutledge Rivers. Mr. Rivers was the College's first honor graduate of the Class of 1890, a trustee for 36 years and President of the Board for 15 years.

#### *Science Center*

The Science Center is three stories high and contains 71,420 sq. ft with an auditorium of 10,400 sq. ft. The Science Center provides 19 laboratories, 4 classrooms and 20 faculty offices with space to accommodate classes in Astronomy, Biology, Chemistry, Geology, and Physics. The contract was awarded to Ruscon Construction Company on September 20, 1972 and construction of the Science Center and Auditorium began September 30, 1972. Construction was completed May 31, 1974. Lucas and Stubbs, Ltd. of Charleston designed the building. The total budget was \$3,136,125.

#### *New Construction—Continued*

Construction continued on the Student Service Center and construction was begun on the second increment of the Robert Scott Small Library.

#### *Student Service Center*

This three story 61,000 sq. ft. brick building will be a focal point of extracurricular activity. It will include a lobby with reception



and lounge areas, a combination ballroom and theater, central post office, game, stereo and TV rooms, campus store, swimming pool, bowling lanes and food services area. It will also have offices for the Student Government Association and student publications, a dark room, printing facilities and four meeting rooms. The contract was awarded to Ruscon Construction Company on March 14, 1973, and construction began March 26, 1973. The planned completion date is January 1975. Lyles, Bissett, Carlisle and Wolff, Columbia architects designed the building. The total budget is \$2,947,075. The Student Service Center will be named for Dr. Theodore S. Stern, current President of the College of Charleston.

#### *Robert Scott Small Library (Second Increment)*

The first increment of the library designed to support an undergraduate student enrollment of 2,000 was completed on May 16, 1972. It contains 38,000 sq. ft. on three floors and is located on the College Mall. The 39,000 sq. ft. two-wing addition will more than double the size of the library and will house library stacks, reading rooms, audiovisual facilities, document receiving and technical processing rooms. The contract was awarded to Ruscon Construction Company March 12, 1974 and construction began on March 18, 1974. Planned completion is August 1975. Simons, Mitchell, Small and Donahue, Charleston architects, designed the building. The construction cost of the second increment is \$914,400.

#### *Conversions and Renovations*

Extensive renovations have been completed and work is in progress on other sites. The following summarizes the conversion of the buildings to their new uses:

<i>Address</i>	<i>From</i>	<i>To</i>
2 Bull Street	Family Residence	Administrative Facility
4 Bull Street	Family Residence	Administrative Facility
6 Bull Street	Family Residence	Administrative Facility
8 Bull Street	Family Residence	Administrative Facility
59 Coming Street	Family Residence	Faculty Offices
65 Coming Street	Family Residence	Faculty Offices
21 St. Philip Street	Family Residence	Administrative Facility
23 St. Philip Street	Family Residence	Administrative Facility
9 Glebe Street	Family Residence	Administrative Facility
11 Glebe Street	Family Residence	Administrative Facility
14 Glebe Street	Family Residence	Administrative Facility



## ALUMNI AND COLLEGE RELATIONS

The objective of the Department of Alumni and College Relations is to encourage maximum public awareness of and response to the programs of the College of Charleston.

Its functions include alumni relations, public relations, and effective communications among the College community and throughout the State of South Carolina.

There is a close liaison with the Executive Committee of the College of Charleston Alumni Association in the coordination of alumni work.

A program of hometown news releases and photographs continues to bring information about the activities of the College and its students to each county in the State in addition to other communities throughout the nation.

The College of Charleston *Newsletter* is published three times during the year and carries information about the College and its alumni to more than 5,000 persons on the Alumni Association's mailing list.

News of significance to members of the College community is carried in the College's internal publication, "Newsnotes." This publication appears monthly throughout the year.

The College of Charleston logo was designed by this department during the year. In addition, various departments and student organizations were assisted with design and editorial problems.

A general purpose brochure describing the College was published, and a brochure listing events at the College was produced. A speakers bureau, featuring members of the College community was organized and its existence was described in a special brochure.

Three times a year alumni are solicited by direct mail for contributions which are used to insure academic excellence and to support extracurricular activities.

Alumni are encouraged to return to the campus for the annual Alumni Reception, and class groups hold organized reunions annually. Area alumni meetings also are scheduled within the State and at strategic locations along the eastern seaboard and throughout the southeast to keep alumni informed of developments at the College.

## BUSINESS AFFAIRS

### *Accounting*

The 1973-74 College operating budget showed an increase of \$2.8 million over the 1972-73 operating budget. Several modifications



and additions were made to the computerized "Financial Management Information System" programs, making it more factual and compatible to College needs. A courtesy visit by an independent consultant ensured that the present accounting system was operating within generally accepted accounting principles.

### *Personnel*

The Personnel division's responsibilities encompass the planning, administering and supervision of personnel programs including recruiting and record keeping for classified employees of the College. It performs all administrative employment functions for the faculty and special program personnel, formulates policies and procedures within the framework of the State Personnel Employment Directives, and insures compliance and conformity in all personnel matters. The Personnel division maintains close liaison and coordinates all personnel matters with the State of South Carolina Personnel Division.

Personnel is also responsible for coordinating the State sponsored Blue Cross/Blue Shield Insurance Program for the College, as well as the Faculty and Administrative Staff Life Insurance Program.

Classified personnel employed as of June 30, 1974 total 261 as opposed to 186 on June 30, 1973, reflecting an increase of 75 classified employees over the previous year.

### *Purchasing*

Central purchasing is conducted by the Director of Purchasing. The work load has increased 54½ percent this year. Purchase orders placed during Fiscal Year 1974 numbered 4,000 compared to 2,591 in Fiscal Year 1973. Included in these procurements were contracts for providing furniture and equipment for a new Science Center and dormitory space for an additional 500 students. A buyer's position was established due to this vast increase in work load.

The Central Stores warehouse operation continued expansion. This enables the College to purchase in large quantity lots with a substantial cost savings resulting.

### *Physical Plant*

Maintenance expenditures increased from \$1,102,913 in 1973 to \$1,136,683 in 1974. Major efforts during the year continued to be in the areas of improving the overall condition of buildings and equipment on the campus which have deteriorated over the years.

During the year, Physical Plant personnel increased from 74 to 103. The Central Energy Facility generating steam and chill water



for heating and air conditioning for all major buildings on campus has been operational for almost a year. This facility has functioned without an outage or interruption in service of a nonscheduled nature.

### *Motor Pool*

The Motor Pool, under the supervision of the Physical Plant Director, consists of five station wagons, four sedans, five minibuses and nine maintenance vehicles for use by faculty, students, staff and maintenance personnel (one sedan is used by Security and one maintenance-type vehicle is used for on-campus mail delivery).

A shuttle bus service is provided between the Municipal Auditorium parking lot (through special arrangements with city officials) and the College. Weekly passenger average is 3,128. In addition, a bus service is also provided between the College campus and the Grice Marine Laboratory at Fort Johnson, as well as numerous field trips for student groups.

### *Auxiliary Enterprises*

These functions encompass the responsibilities for the management and operation of the cafeteria, snack bar, bookstore, vending machines and the business affairs for all residence halls.

*Bookstore*—Provided textbook and school supply requirements for the student body. Remodeling was completed in September 1973 and the additional space is considered adequate to service the present student body.

*Snack Bar*—Concession continued to grow in sales as enrollment increased. Sales increased 13 percent over the previous year (\$51,372 versus \$45,297). Two Snack Bars are located in Craig Union dorm and are scheduled to be closed next year when improved Snack Bar facilities are available in the new Student Service Center.

*Cafeteria*—Experienced a growth in sales for Fiscal Year 1974. The one-price meal plan, enthusiastically accepted by students the previous year was continued. Revenue increased 40 percent over the previous year (\$311,352 versus \$225,569). Preliminary plans were made this year to enlarge both the dining and kitchen areas to facilitate anticipated increases in enrollment. Actual construction should start next year.

*Residence Hall*—Space was increased by the construction of one large "apartment" Residence Hall and the renovation of several small buildings. Capacity for Residence Hall students during Fiscal Year 1973-74 was 297 women and 150 men.



# FINANCIAL REPORT

## FISCAL YEAR 1974

### *Operating Funds:*

#### *Education and General Revenue*

Student Fees .....	\$1,192,498	
State Appropriation .....	4,377,421	
Other Revenue .....	\$ 133,164	
Less Balance Carried Forward ...	22,349	110,815
		<hr/>
Total Education and General Revenue .....	\$5,680,734	
Auxiliary Services (Net Expended) .....	839,586	
Student Financial Aid (Net Expended) .....	416,403	
Student Activities (Net Expended) .....	74,424	
Other Sponsored Programs (Net Expended) .....	291,524	
		<hr/>
Total Operating Funds .....	\$7,302,671	

#### *Education and General Expenditures*

Administration and General .....	\$ 722,411	
Academics .....	2,817,743	
Library .....	715,457	
Physical Plant .....	1,425,123	
		<hr/>
Total Education and General Expenditures .....	\$5,680,734	
Auxiliary Services .....	839,586	
Student Financial Aid .....	416,403	
Student Activities .....	74,424	
Other Sponsored Programs .....	291,524	
		<hr/>
Total Operating Expenditures .....	\$7,302,671	

### *Capital Improvement Funds:*

Revenue—State Capital Improvement Bonds .....	\$6,482,000	
		<hr/>

#### *Expenditures and Obligated Funds*

Education Center .....	\$2,464,000	
Library Addition .....	1,240,000	
Marine Biology Laboratory Expansion .....	717,000	
Purchase of Property .....	735,000	
Faculty and Administrative Facility .....	300,000	
To supplement 1971-72 and 1972-73 Acts .....	1,026,000	
		<hr/>
Total Expenditures and Obligated Funds .....	\$6,482,000	



## STATISTICS

	<i>Fall 1972</i>	<i>Fall 1973</i>	<i>Increase (Decrease)</i>
<i>Total Enrollment</i>			
Head Count .....	3,014	3,562	548
Full Time Equivalent (Based on 15 Semester Hours) .....	2,128	2,772	644
Percent Increase/(Decrease) in Head Count .....	.....	.....	18
Percent Increase/Decrease) in FTE ..	.....	.....	30
<i>Enrollment by Type of Students</i>			
College Day .....	1,685	2,388	703
Nursing .....	227	207	(20)
Allied Health .....	4	12	8
Evening .....	524	731	207
Community Service .....	485	76	(409)
Graduate .....	89	148	59
<i>Enrollment by Class</i>			
Freshman .....	636	899	263
Sophomore .....	472	783	311
Junior .....	205	318	113
Senior .....	128	212	84
Other .....	1,573	1,350	223
<i>Enrollment by Sex</i>			
Male: Part Time .....	427	497	70
Full Time .....	807	1,131	324
Total .....	1,234	1,628	394
Male Percent of Total Head Count .....	40	46	6
Female: Part Time .....	955	804	(151)
Full Time .....	825	1,130	305
Total .....	1,780	1,934	154
Female Percent of Total Head Count .....	60	54	(6)
<i>Student Characteristics</i>			
Status: White Full Time .....	1,528	2,096	568
Black Full Time .....	104	165	61
White Part Time .....	1,037	1,122	85
Black Part Time .....	345	179	(166)
State Residents .....	2,862	3,424	562
Out-of-State Residents .....	152	138	(14)



	<i>Fall</i> 1972	<i>Fall</i> 1973	<i>Increase</i> ( <i>Decrease</i> )
<i>Faculty Characteristics</i>			
Professors .....	13	12	(1)
Associate Professors .....	13	16	3
Assistant Professors .....	68	82	14
Other .....	19	4	(15)
Percent with Terminal Degrees .....	74	75	1
Course Offerings .....	467	541	74
Credit Hour Production .....	31,712	38,322	6,610
Average Weekly Scheduled Teaching Hours .....	13.3	12.6	(0.7)
Average Class Size .....	25.2	25.0	(0.2)
<i>FTE Student to FTE Faculty (or Teaching Ratio)</i>			
Students .....	2,128	2,772	644
Faculty .....	113.1	141.1	28.0
Ratio .....	18.8:1	19.6:1	0.8:1
<i>Average Salaries of Instructional Faculty</i>			
Professor .....	\$15,741	\$16,758	\$1,017
Associate Professor .....	12,891	14,178	1,287
Assistant Professor .....	10,950	11,189	239